



# Antrim County Fair Booth Application

Organization/Business Name: \_\_\_\_\_

Non-profit with an Educational Booth (\$0.00)

Demonstration Booth for the Activity Tent (\$0.00)

Youth under the age of 18 (\$5.00 per day)

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

|   |
|---|
| <b>Dates Requested:</b> <input type="checkbox"/> August 9-11, 2018 (all 3 days - \$35) <input type="checkbox"/> Thursday, August 9, 2018 (\$15) <input type="checkbox"/> Friday, August 10, 2018 (\$15) <input type="checkbox"/> Saturday, August 11, 2018 (\$15) |
|---|

### Description:

Briefly describe the type of booth and/or product to be displayed during the fair. Please enclose copies of printed materials and/or handout items to be given out. Please indicate if you will be using a battery device as a power supply  Yes  No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Presence on Website:

If you would like to be listed on our website as a 2018 Antrim County Fair vendor, please provide the following information:

Group/Business/Organization Name: \_\_\_\_\_

Website Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

I have read and understand the rules and regulations expected of me which are found of the back of this application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Make checks payable to Antrim County Fair and return to:

PO Box 427  
Bellaire, MI 49615

We look forward to your participation at the 2018 Antrim County Fair. If you have any questions, please call (231) 533-8818 or e-mail to [antrimcountyfair@gmail.com](mailto:antrimcountyfair@gmail.com).

## **Important Information for Vendor Applicants**

### **Rules:**

1. For the safety of Fair attendees, there will be **NO** driving or parking allowed in the display area.
2. Exhibit area will be open Thursday, August 9<sup>th</sup> through Saturday, August 11<sup>th</sup>. Booths must be set up by 8:00 am and disabled by 9:00 pm each day. Booths must not be disassembled before 9pm. All vendors must provide their own booth structures (tables, chairs, tent) and be contained within the booth space and must not interfere with the operation of neighboring vendors.
3. Booth space is limited to a 10x10 space and will cost \$35.00 for all 3 days ***or*** \$15.00 per day; Non-profit businesses with an educational booth will be no charge, otherwise a fee for a 10x10 space will be assessed. Youth 18 and under will pay \$5.00/day. Payment must accompany the application if required; if payment is not received with the application, your application will not be processed until it is received. *See Notification Policy for more information.*
4. Once payment has been made, cancellation of space will result in the forfeit of all payments if the request was made after deadline (*see below for the cancellation policy*). No-shows will forfeit all payments. Refunds will not be made due to rain or if the vendor feels the event did not meet their expectations.
5. There is **NO** electricity available for vendor use at any of the booth spaces (*see below for Power Supply policy*). Food and beverage sales are not allowed at the Antrim County Fair; there is a Fair-sponsored food booth on-site.
6. All vendors must keep their booth staffed while open. The Antrim County Fair will not be responsible for unattended booths, or any lost, stolen, or broken items.
7. Handouts and brochures must be contained within a booth space (you may not walk around to distribute) and they must be approved by the Antrim County Fair Board prior to the Fair.
8. You may not share or sublet your space with another business, firm or person without advance written permission from the Fair Board.
9. Please keep in mind that the Antrim County Fair is a youth oriented fair so we ask that all people conduct themselves accordingly. If the Fair Board feels that your actions or speech is unacceptable you may be asked to leave; if you have been asked to leave, you will not receive a refund of your booth fee.

**Notification:** If your application is accepted, you will receive official notification prior to the start of the fair. If for some reason, your application is not accepted or spaces are full, you will be notified by mail (booth spaces are limited). ***Until you receive confirmation, your space is not guaranteed.*** If your application is denied for any reason, your check will be returned or a refund will be issued.

**Camping:** Camping is available at Craven Park which is located adjacent to the Antrim County Fairgrounds. Please contact the Village of Bellaire at 231-533-8213 for more information.

**Power Supply:** The Antrim County Fair cannot offer any vendor power. If you use a battery device to provide electricity, it must be contained within your booth space and neighboring booths must not be disturbed by exhaust fumes or noise. You must indicate your intention to use these devices on your application. ***No generators allowed.***

**Cancellation:** If a vendor finds it necessary to cancel participation in the Antrim County Fair, a refund will be made only if cancellation is received **in writing** to the Antrim County Fair on or before July 31, 2018. In such an event, the Antrim County Fair will refund to the vendor the total amount the vendor has paid. **Any cancellations received after July 31, 2018 and no-shows will not receive a refund.**